



CANNON BUILDING
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STATE OF DELAWARE
COUNCIL ON REAL ESTATE APPRAISERS

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, October 17, 2017 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	January 16, 2018

MEMBERS PRESENT

Earl Timmons, Professional Member, Vice-Chair
Lynn Baker, Professional Member
Georgianna Trietley, Professional Member
Christopher Schneider, Professional Member
Kevin Gillis, Banking Member
Denise Stokes, Public Member
Patricia Ennis, Public Member

MEMBERS ABSENT

Douglas Nickel, Professional Member, Chair
Mark Rainford, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Witte, Administrative Specialist II
Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

Beverly Wilson

CALL TO ORDER

Mr. Timmons called the meeting to order at 9:33 a.m.

REVIEW OF MINUTES

A motion was made by Ms. Trietley, seconded by Mr. Baker, to approve the minutes from the October 17, 2017 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Review of Continuing Education Activities

After review, a motion was made by Mr. Baker, seconded by Ms. Trietley, to approve the continuing education activities as follows:

ASFMRA

ASFMRA 88th Annual Convention – Day 2, 3 hours CE (classroom)
15-Hour National USPAP Course (A113), 14 CE/15 QE hours (classroom)

Maryland Association of Appraisers

National USPAP 2016-2017 Update Course, 7 hours CE (classroom)

McKissock, LLC.

Limited Scope Appraisals and Appraisal Reports: Staying Compliant and Competitive, 3 hours CE (classroom)
2018-2019 7-Hour USPAP Update for Non-Residential Property, 7 hours CE (online)
2018-2019 15-Hour National USPAP Update Course, 15 hours QE (online)
Intermediate Income Approach Case Studies for Commercial Appraisers, 4 hours CE (online)
Appraising Small Apartment Properties – Live Webinar, 4 hours CE (online)

Delaware Chapter of the Appraisal Institute

Assessment and the Department's Role, 2 hours CE (classroom)

Appraisal Institute

Online Residential and Commercial Valuation of Solar, 15 hours CE (online)

Delaware Association of Appraisers

2018-2019 7-Hour National USPAP Review Course, 7 hours CE (classroom)

CoreLogic Valuations Solutions, Inc. dba The Columbia Institute

Appraisal Review of Residential Properties, 7 hours CE (online)
Challenging Assignments for Residential Appraisers, 7 hours CE (online)
Covering all the Bases in Residential Reporting, 7 hours CE (online)
Defensible Appraising, 7 hours CE (online)
Green in Residences and Appraisals, 7 hours CE (online)
Methodology and Applications of Sales Comparison, 7 hours CE (online)

The motion was unanimously carried.

Ratify Real Estate Appraiser Trainee Applications

A motion was made by Ms. Stokes, seconded by Ms. Trietley, to approve the ratified real estate appraiser trainee applications of Kevin Hosey and Robert Shiftlet. The motion was unanimously carried.

Ratify Certified General Real property Appraiser Applications

A motion was made by Ms. Trietley, seconded by Mr. Schneider, to approve the ratified certified general real property appraiser applications of John Steel and Barry Bernstein. The motion was unanimously carried.

Ratify Temporary Practice Permit Applications

A motion was made by Mr. Baker, seconded by Ms. Trietley, to approve the ratification of temporary practice permits for Matthew Dostoomian, Thomas Tener, Joseph Elhajj, George Peabody IV, Hayden Gordon, Keith Darin and John Jordan. The motion was unanimously carried.

Ratify Certified Residential Real Property Appraiser Applications

A motion was made by Mr. Schneider, seconded by Mr. Gillis, to approve the ratified certified residential real property appraiser applications of Charles Wittstadt and David Eck. The motion was unanimously carried.

Ratify Appraisal Management Company Registration Applications

A motion was made by Ms. Trietley, seconded by Mr. Timmons, to approve the ratified appraisal management company registration application of MCS Valuations, LLC. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE COUNCIL

Ms. Witte verified the date the Council wanted to hold the January 2018 meeting. After a brief discussion, it was decided that the date would be changed to the normally scheduled Tuesday of that month.

Mr. Maloney stated that after the October meeting, he further researched the need/legalities of the Council's Annual Seminar. After a discussion with the Director of the Division, it was found that the Council is not authorized to conduct/sponsor a continuing education course and therefore going forward will no longer be hosting this annual event.

The Council held a brief discussion on the frequency of desktop appraisals being performed.

PUBLIC COMMENT

Ms. Wilson offered suggestions with regards to the upcoming audit of continuing education and made an offer for the public Council members to take the USPAP update courses which could assist them in their positions on the Council.

NEXT MEETING

The next meeting will be January 16, 2018 at 9:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Baker, seconded by Ms. Trietley, to adjourn the meeting at 10:36 a.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II